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Compliments of:



Headline News

1099 Update Available

1099 tax forms and Magnetic Media have changed. You must have the update installed in order to print compliant 1099 forms.

Typically Sage Software provides 1099 tax updates for the current version of Sage PFW (version 5.4) and for one prior version (5.3). *This year only*, these updates will be available for version 5.02 users. Updates are available for download for these three versions, call us with any questions.

Asset Accounting

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for more info!

Supercharge Your Efficiency Business Alerts Professional

We're all busy running our businesses, and we value those tools that let us operate more productively. The Business Alerts Professional module is an ideal tool, designed specifically to give you the efficiency edge. Let's learn more.

How Do Alerts Work?

Business Alerts Professional includes dozens of sample alerts spanning several modules that you may use as is or customize to fit your company's needs. The alerts can be both time and date sensitive and you can configure them to include relevant Sage PFW data such as names, amounts, and dates. Whenever an alert runs, it monitors the database to determine whether a specific condition exists. If the alert condition is found, an email notification is sent to the recipients you define.

Setting Up New Alerts

Setting up a new alert involves three simple steps: selecting alert criteria, selecting notification options, and defining a schedule.

To define your alert criteria, simply select one of the sample alerts and modify it to suit your specific needs. The sample alert determines what condition an alert will monitor, and you determine the parameters. For example, if the alert monitors Accounts Payable for checks over a certain amount,

you supply the check amount in this step.

The next step is to select the recipients of your alert. You may specify one or more individual email addresses for customers, vendors, or employees.

The final step is to schedule your alert. For example, you can set up an alert to run every evening at 8:00 p.m. You can schedule the system to scan for the alert condition on a daily, weekly, or monthly basis. Additional scheduling choices allow you to specify the frequency (for example, once every hour) and duration (starting and ending dates) of the schedule.

Work Smarter

Business Alerts Professional has the potential to change the way you do your job. Instead of reacting to data you find on reports, you can take proactive action to ensure processes and procedures continue to run smoothly. Chances are your employees are already performing some of these tasks manually. This tool allows them to work smarter and let Business Alerts Professional work harder. Below we've outlined several examples of the ways you can use Business Alerts Professional to solve some common business problems and streamlines common business procedures.

Don't Run Short

One of the best ways to boost sales and deliver



Business Alerts give you the power to manage your business more efficiently.

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quality service is to ensure you always have sufficient stock on hand to meet your customers' demands. Most customers will shop elsewhere rather than wait for you to replenish. Sage PFW includes some excellent reports to help make you aware of low stock situations, but you have to run the reports to get the data.

You can use Business Alerts Professional to notify your purchasing agent when the quantity of an item drops below the minimum stocking level. This way, the agent can begin the reorder process and you're more likely to prevent an out-of-stock situation.

Notify your salespeople when the quantity available of your best-selling items falls below a specified amount so they can follow-up on open quotes and close the sale while stock is still ample. This is a great way to handle seasonal or unique items you don't stock year-round.

Use Business Alerts Professional to notify your marketing manager when the Quantity On Order of an item tops a certain number, allowing them to gauge the effectiveness of their marketing efforts.

Communication Is Key

Proactive communication with your customers increases their satisfaction level. Email a dynamic Crystal Report® to customers as an invoice is created, including all the detailed item information. Customers will then be expecting the invoice in the mail, and you just might get paid more quickly. At the same time, email the salesperson referenced on the invoice so they know the products are out the door. You also can use Business Alerts Professional to let your customers know when you've received and processed a payment from them.

If an active customer hasn't placed an order in over one month, let Business Alerts Professional send an automatic email to the salesperson of that customer asking them to follow up. Capitalize on sales opportunities! Notify salespeople before a big quote is due to expire and notify customers when your price specials are about to run out.

Fire up your sales engine by sending staff a celebratory email when an order over a certain dollar amount is created.

When you reward those prompt-paying customers with a higher credit limit, automatically generate an email to them congratulating them on their good credit and telling them of the new limit.

You can even use Business Alerts Professional to send reminders of routine tasks such as a weekly timesheet reminder or a monthly reminder to submit expense reports.

Company Watchdog

Check fraud is a growing concern for businesses. Help prevent check fraud by sending an alert to the accounting manager and you when an Accounts Payable check over a specified amount is issued.

Keep a close eye on those inventory costs—create an Alert to notify your warehouse manager when an item is received at a cost higher than the standard cost.

You need foreknowledge that a serial or lot number in your database is about to expire. Set up an Alert to make the responsible parties aware.

Business Alerts Professional can help you maintain integrity of the Sage PFW database; you can specify specific files or folders to monitor, and receive an alert notifying you of specific conditions occurring with those files or folders. This can help you identify potential data problems or even inappropriate activities occurring within the database.

Efficiency Resolution

Use Business Alerts Professional to keep employees and vendors up-to-date for informed decision-making or improve customer service by giving your customers personalized attention with each transaction. Business Alerts Professional allows your business to respond to rapidly changing business conditions 24 hours a day, 7 days a week.

This year, make a resolution to work smarter and more proactively by using Business Alerts Professional. It is like having an organized and proactive assistant on your staff monitoring corporate activities and notifying you of the events you care about. Everyone could use an assistant like this. Call us for a demonstration and see what Business Alerts Professional can do for you! ★

Sample Alerts

Here's a sampling of some of the many standard alerts available with Business Alerts Professional. You can set alerts to let you know when the following conditions occur.

Accounts Payable/Purchase Order

- ▶ Accounts Payable Voucher Discount Due
- ▶ Adjusted Purchase Orders
- ▶ New Accounts Payable Voucher Over \$1,000
- ▶ Purchase Order Past Due

Accounts Receivable

- ▶ Past Due Accounts Receivable Over \$1,000
- ▶ Customers with No Activity in The Past 30 Days
- ▶ Customer Notification of New Invoices with Detail

- ▶ Price Specials to Expire Within 5 Days

Inventory

- ▶ Inventory Available Quantity Below Minimum Stock including POs and SOs
- ▶ New Inventory Item
- ▶ Inventory Available Quantity Below Minimum Stock not including POs or SOs
- ▶ Finished Goods Serial/Lot to Expire Within 5 Days
- ▶ Items Purchased at Unit Cost Higher than Standard Cost

- ▶ Serial/Lot to Expire Within 5 Days

Sales Order

- ▶ Sales Order Request Date Past Due
- ▶ Open Sales Orders Over 15 Days Old In Excess of \$1,000
- ▶ Open Orders Over \$2,500
- ▶ New Sales Orders Over \$1,000
- ▶ Customer Notification of New Sales Order Invoices with Detail
- ▶ Quotes to Expire Within 5 Days
- ▶ Sales Order to Cancel Within 5 Days

Streamline Shipping With StarShip

You know that the faster you get your product into your customers' hands, the happier your customer will be, and the faster you can invoice. Beyond fast, the shipping process needs to be reliable and error-free. Linking your shipping operation to your accounting operation adds tremendous efficiency. **StarShip for Sage PFW ERP** is that link. StarShip can automate your company's shipping procedures, adding a high degree of traceability and reducing errors associated with manual data entry.

StarShip, engineered by V-Technologies, Inc. is one of the most comprehensive freight manifesting systems available today. It is designed to process shipments for several different carriers, including UPS, FedEx, and USPS.

StarShip handles all the manifesting tasks that your shipping department requires. Not only does it calculate the freight charges and produce bar-coded shipping labels, it can even shop for the lowest rates to your customers' shipping destination. StarShip is a complete shipping solution, supporting multiple carriers in one user interface while storing shipment history in a central location. StarShip was designed to tightly integrate with Sage PFW making your shipping process more efficient and error-free. Let's learn about the many advantages StarShip can bring to your organization.

Easy To Use

Through a bi-directional link, data is sent between Sage PFW and StarShip. Once you complete order entry in Sage PFW, the orders are immediately available for shipment processing in the warehouse. Simply scan or key in the order number, and the StarShip Shipment Entry screen is automatically populated with all the necessary customer and shipment information. If you are using an integrated scale, place the package on the scale and the freight charges are automatically calculated based on the shipping method. Optionally, you can select from different carriers to shop for the best rate. Once you have completed the data entry, StarShip prints the shipping label, you affix that label to the package, and your shipment is on its way. The shipment cost and tracking information

is written back to Sage PFW enabling you to rapidly respond to customer inquiries.

Timely Updates

A yearly subscription plan is available that covers you for 12 months of carrier rate and service changes, interface changes, and enhancements. StarShip typically has at least two major releases per year.

Multiple Carriers

The standard StarShip module processes shipments using UPS and FedEx Basic (FedEx and FedEx Ground). These carriers' services are



StarShip can help speed your shipping process, and link your shipping process to your accounting system.

supported, such as: COD, Delivery Confirmation, Signature Release, and more. Functionality for processing shipments via the FedEx High Volume, U.S. Postal Service, Airborne Express, Spee-Dee Delivery Service, and a user-definable carrier are available as options.

Carrier-Specific Special Features

UPS

StarShip is UPS Online certified—use it to electronically upload shipment files and reference data to the UPS Data Center. You can print UPS Maxicode labels and COD tags direct from StarShip. StarShip will even email your customer a confirmation with all the package tracking numbers so they can track their own packages.

Do you ship internationally? StarShip supports UPS International by printing international documentation and printing commodity information on the bar-coded shipping labels. Hazardous material support is also part of StarShip's UPS features.

FedEx

StarShip's direct Internet connection to FedEx means your shipments are processed immediately. Your freight charges can be based on published or custom rates, providing pricing flexibility when billing your customers. StarShip prints FedEx supported RPS Code 128 labels and COD tags to a thermal printer, and can produce a printed FedEx Ground manifest to present to your driver.

The optional FedEx High Volume Option connects StarShip to FedEx Ship Manager Server software designed by FedEx. This connection enables you to print international bar coded shipping labels and export documentation.

USPS

When you ship via the U.S. Postal Service, StarShip allows you to track your mail by printing permit labels, manifest reports, and postage statements. The optional Delivery Confirmation module prints bar-coded shipping labels for confirmation of Priority and Parcel Post shipments.

Informative Reports

Several informative reports are included to give you an accurate picture of the day's shipping activity as well as a detailed shipping history: **Daily Shipment By Customer**, **Shipment History By Customer**, **COD Remittance**, and the **Insurance** report.

Increase Efficiency With Starship

Today's shipping is very information intensive, and there is no better place to access this information than directly from your financial system. In addition to increasing the efficiency of your warehouse staff, StarShip makes your accounting department more efficient by automatically updating orders with freight charges. This real-time integration allows you to invoice orders immediately after they are shipped and ensures you are not undercharging for freight. StarShip for Sage PFW provides the most efficient and error-free way to ship your orders. Call us for complete details. ★



Sage PFW In The Spotlight Sage FAS Asset Accounting



Did you know that most companies lose or do not properly record 5 to 12 percent of their assets? A typical company need only lose track of 7 percent of its fixed assets to significantly overpay taxes—a burden increased by replacement costs for assets lost or stolen. You know its wise to insure those assets, but are you over insuring due to inaccurate depreciation calculations? Over insuring your fixed assets results in lost revenue that is compounded every year it goes uncorrected. Keep those assets working for you in every way by using Sage FAS Asset Accounting. Sage FAS Asset Accounting will enable you to accurately track your company's fixed assets throughout their life cycle.

What Is Sage FAS Asset Accounting?

Sage FAS Asset Accounting is part of the Sage FAS Business Solutions suite from Sage Software. With over 300,000 IRS tax rules and dozens of GAAP-supported depreciation calculation engines, it is a comprehensive solution for asset tracking that integrates with your Sage PFW software.

Integration With Sage PFW

Sage FAS Asset Accounting software's integration with your Sage PFW General Ledger module eliminates duplicate data entry and ensures accurate posting of assets.

Automatic Depreciation Calculations

Sage FAS Asset Accounting can automatically create AMT and ACE schedules using your choice of dozens of depreciation methods, including MACRS 150% and 200%, ACRS, Straight Line, Modified Straight Line, Declining Balance, and Sum-of-the-Years Digits. There are other automatic calculations available, such as: Full Month Convention, Mid Quarter Convention, Half Year Convention to Section 179, ITC, Gain/Loss, Salvage Value, and Tax Preference Amounts. If one of the many included methods does not meet your needs, Sage FAS Asset Accounting provides the flexibility to create customized methods.

Customizable To Your Organization

You can customize Sage FAS fields, reports, groups, templates, images, and more. For example, you can change a field's title, entry mask, default value, entry order, and message prompt to suit the particular needs of your organization.

Use the Sage FAS Group Manager to set up customized groups. This feature allows you to sort and report in a flexible and efficient way. By establishing custom asset groups, you can more quickly find the data you need. You can group by department, administrator, location, and asset type, whatever makes sense for you.

Rich Reporting

FAS Asset Accounting includes more than 20 standard reports, each offering user-defined sort and range criteria on all fields. Using the optional custom report writer, you also can create custom reports, produce custom consolidated reports that let you roll up data, and specify totals-only reporting for standard reports.



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More
Info

Click here for more
information on products
and services featured

Find The Data You Need

A built-in search function makes it easy to find the asset you are searching for. You can view all of the details of a single asset from all seven books: Internal, Tax, ACE, AME, State, and two user-definable books—all from a single screen! A knowledgeable help function means most of your answers are just a click away.

Easy To Use

Sage FAS is designed to be user-friendly and make the job of tracking and reporting on your company's assets easier and more accurate. Templates provide an easy way to create a new asset. When you add a new asset, the selected template automatically fills out the asset information, saving time and reducing errors. You can store images associated with your assets. Keep a photograph of an asset, a scanned copy of the original invoices, maintenance agreement, or warranty easily accessible with this feature.

Streamline And Save Money

The cost of losing track of a valuable piece of equipment or overpaying on insurance or taxes for an item quickly exceeds the software cost and time investment involved in implementing Sage FAS. Call us for more details and pricing. ☆